

## **Anna Bemis Palmer Museum Advisory Board**

**April 19th, 2022**

### **Minutes**

The Open Meetings Act announcement was made.

Present: Christi Lones; Scott Van Esch; Mary Scott; Chloe Holmes; Nancy Beach, Brent Magner. Jean Vincent Absent. Also present: Sue Crawford, City Administrator

Christi Lones moved for the approval of the minutes of the March 24th Minutes. Scott Van Esch seconded the motion. The motion passed with no opposing votes.

The main agenda item was transition update.

#### Transition Goals Updated

Budget Proposal – by April 29<sup>th</sup>

Records entered – by September 1

Deaccession planning – by Sept. 1

Planning for next phases – by Sept. 1

Temporary Display 1 – July 8<sup>th</sup>

Temporary Display 2 – August 31<sup>st</sup>

Candidates for summer positions will be interviewed the week of April 19<sup>th</sup>.

#### Budget Brainstorming

##### **2021-2022 Budget**

Computer

Software

Cameras

Door Chime

Stair Block

##### **2022-2023 Budget**

Rent

Utilities

Pest Control

Archive Hangers

Wardrobe Boxes

Buffered Tissue Paper

Unbuffered Tissue

Paper

Hanging Poles

Display Supplies

Artwork Storage

Archival Folders

Advertising

The next meeting was set for May 17<sup>th</sup> at 5:30. Brent Magner moved and Christi Lones seconded a motion to adjourn, which carried.